

# दीन दयाल उपाध्याय कॉलेज DEEN DAYAL UPADHYAYA COLLEGE

(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)

दिल्ली रा. रा. क्षेत्र सरकार द्वारा 100% वित्त पोषित, 100% funded by Govt. of NCT of Delhi  
सेक्टर -3, द्वारका, नई दिल्ली Sector-3, Dwarka, New Delhi – 110078  
दूरभाष/Tel. 011- 41805580, 45051037, Website: <https://dducollegedu.ac.in>



**Limited Tender No.: SAB/M&D/2022/1**

## LIMITED TENDER DOCUMENT FOR HIRING OF SERVICES OF CHOREOGRAPHY AND MUSIC DIRECTOR FOR MUSIC & DANCE SOCIETY- 2022.

**Tender Notice:** College invites sealed Tenders under two Bid systems for **Choreography and music director for our college's music & dance society** Raaga, as per the requirement / specification mentioned in the Bid. The tender bids duly-filled in all respects enclosing necessary documents may be addressed to The Principal, Deen Dayal Upadhyaya College, Sector-3, Dwarka, New Delhi-78.

Date of tender notification	<b>02.11.2022</b>
Last date for receipt of duly filled in tenders	<b>12.11.2022</b> up to 11:30 am
Date and time of the opening tenders	<b>12.11.2022</b> up to 11:45am

Note: This tender document contains 02 pages and bidders are requested to sign on all the pages.

### SPECIFICATIONS OF ITEMS:

Following facility to be provided:

S. No.	Item	Description of Work
1.	Music- Training 30 Sessions	(i) For restitution of the college choir Aawahan; (ii) Ceremonial performance for college functions Guiding the students in vocal and instrumental ensemble
2.	Dance- Training in Choreography 30 Sessions	For readying the teams for (i) Competitive Performance in Theatre Round; (ii) (Competitive Performance in Street Dance; (iii) (iii) Guidance to solo artists in at least 3 different genres; (iv) Ceremonial Performance for College functions



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## DEEN DAYAL UPADHYAYA COLLEGE

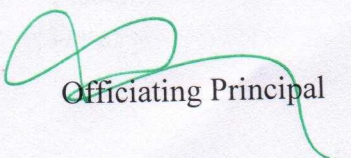
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### TERMS & CONDITIONS:

1. The tender may be submitted on or before 11:30 am, 12th November 2022 to The Accounts Section Officer, Deen Dayal Upadhyaya College Sector-3, Dwarka, New Delhi-78. The Technical bid will be opened on the same day at 11.45 am in College, in the presence of tenderer who may wish to be present, either by themselves or through their authorized representatives. The College Committee will interact with the applicant on 1.00pm onwards on 12th November 2022.
2. The tender shall be submitted in two separate sealed envelopes, one for the Technical bid (as per annexure 'A' & A-1) and another one for the Price bid (as per annexure 'B') which should be clearly super scribed on the envelopes. Both these sealed covers are to be put in a bigger / outer cover which should also be sealed & duly super scribed as "Choreography for and Music Director for Music & Dance Society-2022". The name and address of the tenderer shall be clearly written on the envelop.
3. Tender shall be submitted in official tender form only. If submitted in any other form the same shall be summarily rejected.
4. Tender form is free and can be downloaded from the website <https://dducollegedu.ac.in>
5. No overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer.
6. The tender is liable to be ignored if complete information is not given therein, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
7. Tenderer must sign along with company seal on each and every page of the tender document as token of the acceptance of the tender conditions.
8. These rates will be valid for 90 days from the date of opening of the tender document.
9. The full & final payment shall be made on the successful completion of the assignment, on production of satisfaction certificate from the Co-ordinators of SAB & M&D departments.
10. The service agreement to be signed and it will be valid till the event completion.
11. DDUC reserves the right to accept or reject any or all the offers either fully or partially without assigning any reasons and is not bound to accept the lowest bid since due weightage shall be given to several factors besides the commercial bid.
12. In case of any dispute raised by the service provider, a representation will be made only by the authorized representative of the service provider and the decision of the Principal, DDUC –Delhi will be binding on the service provider. The jurisdiction of Court will be Delhi.

  
Officiating Principal



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## Annexure-'A'

### TECHNICAL BID

(No price should be quoted in the technical bid)

### TENDER FORM FOR THE HIRING OF SERVICES FOR CHOREOGRAPHER AND DANCE PRESENTATION FOR FOR MUSIC & DANCE SOCIETY -2022.

Tender documents along with technical bid -Annexure 'A' duly completed and signed but without indicating the rates.

1. Name of the Firm: .....
2. Address of the Firm: .....
3. Service Tax No.(if any): .....
4. PAN No.(attach self -attested copy): .....
5. Company profile: .....
6. List of Clients and shows conducted in the last 05 years : .....

S.No.	Name of Client, Address and contact no.	Description of Work

7. A certificate regarding confirmation of having gone through and understood all the terms and conditions laid down in the instant Notice Inviting Tender, (As per annexure A-1).
8. The College Committee will interact with the applicant on 1.00pm onwards on 12th November 2022.

(Signature with Name & stamp)

Place:

Date:



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## Annexure-'B'

### PRICE BID SCHEDULE

< To be submitted on bidders letter head >

Name of the Firm: .....

Address of the Firm: .....

Rates are invited from reputed Choreographer/Music Director for providing the services for :

S. No.	Item	Description of Work	Rate (in Rs.) (including all taxes)
1.	Music- Training 30 Sessions	<ul style="list-style-type: none"><li>• For restitution of the college choir Aawahan;</li><li>• Ceremonial performance for college functions</li><li>• Guiding the students in vocal and instrumental ensemble</li></ul>	
2.	Dance- Training in Choreography 30 Sessions	For readying the teams for <ul style="list-style-type: none"><li>• Competitive Performance in Theatre Round;</li><li>• Competitive Performance in Street Dance;</li><li>• Guidance to solo artists in at least 3 different genres;</li><li>• Ceremonial Performance for College functions</li></ul>	

Note: 1.The Tender shall be liable to be rejected if all the columns are not properly & completely filled up.

2. The document containing the quotation should also bear the bank details (preferably accompanied by a cancelled cheque).

Signature with Name & Seal

Date:



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< To be submitted on bidders letter head >

## Annexure-' A 1'

To

The Principal  
DDU College  
University of Delhi  
Dwarka-78

Sub: Technical bid relating to services of choreography and music director for music & dance society-2022

Ref.: Your Notice Inviting Tender No.: **SAB/M&D/2022/1** dated 02-11-2022

- (1) I have gone through all the Terms and conditions and also the schedule of items as enlisted by you in your Notice Inviting Tender for the subject under reference.
- (2) I /We, hereby confirm that we have understood all the Terms and conditions and confirm my/our commitment to abide by them.

(Signature with Name & stamp)

Place:

Date: